



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	September 22, 2021
		Time:	9:00 a.m.
Board Members Present:	Lori Irish Bauman Keith Edwards Ozzie Gonzalez LaVerne Lewis Linda Simmons Thomas Kim Kathy Wai	Board Members Absent:	none

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Simmons called the business meeting to order at 10:10 am.

1. Committee Reports

Committee on Accessible Transportation (CAT) - Director Edwards provided a summary of the CAT meeting. This included a discussion about continuity of service during inclement weather, as well as consistencies in service experienced with Broadway Cab. Pat Williams, director of Security and Emergency Management reported on activities in the Safety and Security Division which included an updated on training in Crime Prevention Through Environmental Design (CPTED) program. Mike Pullen from Multnomah County shared the timeline and phases of the Earthquake Ready Burnside Bridge Project as part of an effort for the county to listen to the concerns of the public and CAT members. Eileen Collins, manager, Lift Service Delivery, provided a call center report. Director Edwards noted that a representative from Broadway Cab attended the session to address staffing and rider concerns.

Finance and Audit Committee (F&A) – Director Irish-Bauman provided a summary of the September 22, Finance and Audit Committee meeting. There were three items discussed. First, TriMet is going to market with two bond issues, including a payroll tax revenue bond which will providing funding for a number of projects in the amount of \$200 million. The second is a refunding series that will save the agency approximately \$21 million dollars. Director Bauman noted that both bonds are designed to pursue environmentally friendly projects, which TriMet is hoping will result a lower interest rate. The bond sale will take place the first week of October. The committee also received an audit presentation from Moss Adams. She said the audit was completed early and auditors were complimentary of the agency. She added that there were several recommendations which will be presented to the board later in the meeting. Finally, the committee received notification that the three bonding agencies have indicated to TriMet that they will continue to provide the agency with the Triple-A (AAA) rating.

Metro Policy Advisory Committee (MPAC) – Director Kim provided an overview of the July 28th MPAC meeting. The meeting focused on two items - a supportive housing services and a legislative update. He noted that the supportive Housing Services program is funded by two separate taxes: a 1% high earner personal income tax, and a 1% business profits tax. The expected revenue for the 2022 fiscal year is \$180 million, which is lower than other years due to pandemic impacts and the timing of payments. Metro remains confident in the impact of the measure in terms of population served. In regard to the

legislative update, Metro staff shared legislative highlights from the most recent session that relate to the region; most significantly was HB 3055, an omnibus bill for transportation that carried on pieces of legislation from HB 2017. Director Kim noted that the next meeting will be September 22nd.

Transit Equity & Access Advisory Committee (TEAC) — In Director Wai's absence, John Gardner provided a summary of the September TEAC meeting. He said the committee received an update on the Division Transit Project, and the Divisions of possibilities campaign continuing to highlight the various businesses along the project corridor. The committee learned more about the new low income fare access point at Pioneer Square. Mr. Gardner said Digital Information Displays installed throughout the system in areas of high bus stops ridership and transit centers, as well as areas identified with high numbers of riders living on low income. Members saw pictures of the newest Gillig electric vehicles and received a report from Lift staff about a partnership with OHSU to transport patients after discharge. TEAC also had a Work session where members talked their areas of interest in the year ahead and they would like to know more about the regional, tolling efforts, inclement weather and TriMet policies, and our upcoming community engagement efforts and strategies

2. General Manager Report

Introduction of Rachelle Glazier

Mr. Desue introduced Rachelle Glazier to the Board and formally welcomed her to the organization. She is TriMet's new Executive Director of Transportation Operations. Rachelle came to TriMet from her role as General Manager of U.S. Network Operations for the Canadian National Railway. Ms. Glazier brings more than 16 years of experience to the agency and will direct operational activities for bus, MAX, WES and LIFT paratransit services.

Covid-19 Update

Mr. Desue briefly discussed the Biden Administration recently unveiled action plan to confront COVID-19 and its impact on TriMet. The plan includes a requirement for large companies to mandate vaccinations or weekly testing for employees. More direction is expected to come through a rule by the Occupational Safety and Health Administration. Although TriMet has not required anyone to get a shot, the agency have strongly encouraged it. TriMet is offering a modest incentive – a vacation day or floating holiday – to employees with valid proof of full vaccination by October 31. There are concerns that a vaccine mandate could exacerbate staffing shortages. TriMet is actively recruiting new operators, maintenance staff and other positions throughout the agency.

Mr. Desue said that TriMet continues to do its part to make it easy for people to get vaccines. The agency partnered with Portland Community College and Virginia Garcia Memorial Health Center to hold vaccination clinics at the Willow Creek Transit Center. Two were held earlier this month and there are three more free clinics scheduled for next month.

Ridership Update

Mr. Desue provided a ridership update. TriMet provided 3.94 million rides in August. That's up about 7.8% from August 2020 but still down about 51% from August of 2019. Slow, steady growth in ridership that began in March decreased significantly in August as new cases of COVID-19 surged to record levels in Oregon. Since there was no board meeting in August, Mr. Desue noted that July ridership included 3.95 million rides, reflecting a 20% increase over July of 2020 and a decrease of around 51% over July 2019.

Quarterly Performance Report

Mr. Desue introduced Miles Crumley, Service Performance & Analysis Manager, who presented the Quarterly Performance Report. A copy of the presentation is available on www.trimet.org.

Moss Adams Report

Mr. Desue introduced TriMet's external auditors, Ashley Osten and Rachel Tarver from Moss Adams. Ms. Osten and Ms. Tarver presented a review of the annual financial audit for the fiscal year ending June 30, 2021. A copy of the presentation is available on www.trimet.org.

Lighting Project Update

Mr. Desue introduced Karen Powell, director of Facilities Management. Ms. Powell presented an update on the extensive lighting improvement project that's underway throughout many of the agency's largest buildings and work spaces. A copy of the presentation is available on www.trimet.org.

Electric Bus Update

Mr. Desue noted that the TriMet fleet of electric buses has grown since the last presentation to the Board. He then introduced Young Park, manager of Bus Electrification, to present an update on the agency's electric bus testing. A copy of the presentation is available on www.trimet.org.

Transit Oriented Development Update

Mr. Desue introduced TriMet's Transit-Oriented Development team, Director Lance Erz and Program Managers Guy Benn and Fiona Cundy who provided an update on the Hollywood HUB development. A copy of the presentation is available on www.trimet.org.

Employee Recognition

Mr. Desue and the board expressed appreciation for the actions of operators Scott Alcover and Kanyon Hillaire. These two heroic operators recently went above and beyond by recognizing a citizen in distress and took immediate action that resulted in saving her life.

3. Consent Agenda

- Meeting Minutes for July 28, 2021

Action: Director Irish Bauman moved approval of the Consent Agenda. Director Edwards seconded the motion. The motion passed.

4. Resolutions

Resolution 21-09-43 – Resolution 21-09-43 – Authorizing a Contract with EC Electric for Battery Electric Bus Charging Stations – Powell Garage

Mr. Desue introduced Resolution 21-09-43 which will establish a contract to procure and install electric bus infrastructure at the Powell Operating Facility. He noted that providing the space and infrastructure necessary to run various types of electric bus technology, was part of the impetus for the extensive renovation of Powell facility. The resolution supports the initial installation of 12 chargers, with the option to install 12 more, for a total of 24. These are the type of charger where the bus plugs in overnight for the following service day. TriMet used a request for proposals to identify a contractor for the project. Of the six vendors that submitted proposals, three advanced to a shortlist, and EC Electric emerged as the leading firm. EC Electric is a Northwest-based, 75-year-old company. Its workforce is about 12% minority and 17% female. EC Electric intends to perform the majority of the work but has identified a certified DBE subcontractor to perform some tasks. The \$2.1 million total cost of the contract includes the charging dispensers, converters, warranties, cloud subscriptions, spare parts, testing and commissioning of the system as well as system and maintenance plans. It includes an initial term of five years, with options to extend the contract for two additional five-year terms. The initial cost of the contract is included in the FY 22 Maintenance Operations operating budget. Young Park and Roland Hoskins answered questions from the board.

Action: Director Irish-Bauman moved approval of Resolution 21-10-43. Director Kim seconded the

motion. The motion passed with unanimous approval.

Resolution 21-09-44 – Authorizing a Piggyback Contract with CVE Technologies Group, Inc. for IT Network Hardware, Software and Engineering Services

Mr. Desue discussed Resolution 21-09-44 which allows TriMet to continue ongoing IT work. He noted that the word “piggyback” in the resolution title is a term that is recognized under Oregon law. It allows a public entity such as TriMet, to enter into a contract with a vendor that is already providing services to the state of Oregon, provided it is under the same terms. This type of agreement allows TriMet to leverage an existing price agreement to obtain discounted pricing. TriMet has contracted with CVE for IT services under a similar piggyback agreement since 2017, and during that time CVE’s work includes the successful completion of a multiyear IT network redesign. In addition, CVE’s expenditures came in \$1.7 million below the maximum amount for the term of the contract. CVE’s workforce is 21% minority and 5% female. For the proposed contract, the maximum amount is \$18.3 million over six years. The cost is accounted for in the IT Division’s operating budget for FY 22 through FY 28.

Action: Director Gonzalez moved approval of Resolution 21-09-44. Director Lewis seconded the motion. The motion passed with unanimous approval.

Resolution 21-09-45 – Authorizing a Contract with Vaughn Environmental Inc. for Landscape and Bioswale Maintenance and On-call Services

Mr. Desue briefly discussed Resolution 21-09-45 which allows TriMet to contract with Vaughn Environmental Inc. for Landscape and Bioswale Maintenance and on-call services. TriMet has more than 200 locations that are maintained regularly and served, as needed, on an on-call basis. Prior to issuing an invitation to bid on this contract, TriMet began conducting outreach. Part of that process included contacting dozens of certified firms listed on the state of Oregon’s website, informing them of the opportunity and encouraging them participate. During the outreach process, it was determined that TriMet could maximize participation by certified firms, by separating contract awards and aligning them with four landscaping maintenance zones previously identified by agency. TriMet awarded contracts to two other firms for zones 1 and 3. Those contracts did not require Board consideration. However, awarding contracts for both Zone 2 and 4 to Vaughn brings the total value amount to \$1.5 million over five years. Vaughn is a certified Emerging Small Business (ESB). It’s also a Women Business Enterprise, or WBE. Its workforce is nearly 61% minority and 4% female. The contract amount is accounted for in the Facilities Maintenance operating budgets for FY 22 through FY 27.

Action: Director Irish-Bauman moved approval of Resolution 21-09-45. Director Gonzalez seconded the motion. The motion passed with unanimous approval.

Other Business & Adjournment

Hearing no further business, President Simmons adjourned the meeting at 12:23 p.m.

Respectfully submitted,



Kimberley Angove, recording secretary