



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	March 28, 2018
		Time:	9:00 a.m.
Presiding:	Bruce Warner	Location:	World Trade Center, Bldg. 2 Plaza Conference Room 25 S.W. Salmon Portland, Oregon 97204
Board Members Present:	T. Allen Bethel Joe Esmonde Lori Irish Bauman Craig Prosser Travis Stovall Bruce Warner	Board Members Absent:	Linda Simmons

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 10:00 a.m.

1. BOARD REPORTS:

A. Committee on Accessible Transportation (CAT) – Lori Irish Bauman provided highlights from the March 21, 2018 meeting:

- Lt. Rachel Andrew provided an update on Transit Police activity including increased weekend mission assignments, gearing up for upcoming events, appropriate service animal/pet handling and responded to the CAT's questions. Lt. Andrew confirmed that 911 is the appropriate number to contact if a "pet" is behaving aggressively toward service animals or individuals.
- Cindi Deibert, Manager, Bus Operator Training, and Bella Nguyen, Assistant Manager, Transportation Training, reviewed fixed route certification training and operator training for passengers who do not have access to the curb.
- Young Park, Manager, In-Street Projects, reviewed the Bus Stop Classification System and discussed the process for addressing amenities (e.g. shelter, trashcan, bench, etc.). The goal is to add approximately 15 shelters per year to the TriMet System. Accessibility concerns will continue to be discussed and reviewed through CAT.
- Carl Green, Jr., Administrator, Title VI and Equity Programs, conducted a presentation describing the relationship between Title VI analyses and the Distribution of Amenities and Service Availability. The expectation in the context of Title VI is that the share of minority population within the TriMet District with service available should be no less than the share of non-minority populations with service available. Staff analyze metrics to evaluate whether expectations are met. It was observed that there is an appropriate nexus between efforts to ensure both accessibility and equality. CAT and the Transit Equity Advisory Committee (TEAC) will review cross-representation.

- Wendy Serrano, Community Affairs Representative, provided an update on the elevator replacements at the aforementioned stations. The elevators will be replaced one station at a time, starting with 60th Avenue Max Station. During closure, stations will be staffed with crews the first day or so (all day) and after that every day (of construction) after 10:00 pm alerting riders of elevator closures and dealing with accessibility issues. Trains will be making manual announcements regarding the closure of the elevator. Shuttle buses will be available at the HTC after normal service hours to return passengers using wheelchairs that cannot deboard at stations without functioning elevators. Signage will also be displayed at the elevators alerting of closure (as construction approaches).
- Jason Grohs, Manager of CP Vehicle Engineering and Jennifer Koozer, Manager of Community Affairs, provided an update on plans for replacing Type 1 vehicles with the new Type 6 Vehicle design. Feedback was solicited to determine satisfaction with using a stainless steel stanchion color in lieu of yellow in certain areas. Yellow will continue to be used in key areas (transitions). Recent survey data regarding riders accessibility comments was also reviewed. CAT supported the new design and reviewed the reasons why yellow is important to use in those key areas.
- Vanessa Vissar, Planner III, provided an update on House Bill 2017 and upcoming outreach workshops for May/June.
- Eileen Collins, Manager of LIFT Service Delivery, reported on LIFT Operations' performance for the months of January and February.

B. Transit Equity Advisory Committee (TEAC) – T. Allen Bethel reported that the March 15, 2018 meeting was focused on community engagement and the next phase of TEAC:

- The Director of Planning and Policy walked TEAC through the upcoming HB 2017 open houses and listening sessions and took feedback on the structure of the meetings.
- TriMet's Director of Diversity and Transit Equity walked TEAC through the new GM deliverables which included:
 - Expanding the membership and profile of TEAC
 - Bringing on a new community outreach staff
 - Creating a new Safety and Security Community Advisory committee to work with TEAC on issues of transparency and equity
 - Analyzing TriMet's workforce diversity
- Over the next few weeks TriMet's Director of Diversity and Transit Equity will be meeting with each current TEAC member to update the charter and procedures while working to recruit new members for a fully expanded TEAC set to convene in May.

C. Finance & Audit Committee – Craig Prosser reported that the Committee met this morning and Dee Brookshire and Nancy Young-Oliver reported on: 1) FY 2019 Budget Priorities and Policies Alignment; and 2) Refined Capital Budget and Financing Strategies. General Manager Doug Kelsey provided a briefing on the search for the Fourth Bus Facility.

D. Metro Policy Advisory Committee (MPAC) – Craig Prosser reported that the Committee met on March 14, 2018 and heard from staff on:

- a. Urban Growth Management process update following changes to the State legislature that would allow Metro to make smaller adjustments to the UGB midway through the 6-year review cycle without needing to do a full urban growth report.
- b. Presentation and member feedback and discussion on Emerging Technology Principles, Policies and Strategies that will be included in the Regional Transportation Plan.

- c. Observations from the most recent Regional Leadership Forum and requested recommendations to be shared with Metro Council on refining key investment priorities for the RTP: Equity, Safety, Travel Options, Climate Smart and Congestion Mitigation.

2. GENERAL MANAGER REPORT

Doug Kelsey and staff provided the following reports and responded to Board questions:

- February 2018 Ridership Results
- SW Corridor Update and Upcoming Board Actions – Steve Witter
- Hop Update
- Results of the Title VI Report and Analysis on the Elimination of the 30 Day Pass – Carl Green
- Performance Indicators Report and Commendation for Operator Glenn Spice – Patrick Preusser
- GM Deliverables Status
- Welcome and Introduction of Roland Hoskins, the new Executive Director of Maintenance

3. RESOLUTION HONORING NEIL MCFARLANE

President Warner introduced a Resolution honoring Neil McFarlane for his 27 years of dedicated service, including over seven years as General Manager. President Warner presented the resolution to Neil McFarlane who thanked the Board and staff for the honor and their incredible work.

Action: Joe Esmonde moved to approve the resolution honoring Neil McFarlane; T. Allen Bethel seconded the motion. The Board unanimously approved the motion.

4. CONSENT AGENDA

Action: Craig Prosser moved to approve the consent agenda items listed below; Lori Irish Bauman seconded the motion. The Board unanimously approved the motion.

Approval of Board Meeting Minutes for February 28, 2018

Resolution Directing that the Reading of all Ordinances be By Title Only

Resolution 18-03-25 Authorizing a Contract with Columbia Pressure Washing, LLC for Bus Shelter Cleaning Services for the Southeast Region

Resolution 18-03-26 Authorizing a Contract with the International City Management Association Retirement Corporation (ICMA-RC) for Third-Party Administration and Recordkeeping Services for TriMet's 401(a) Defined Contribution Plans and 457(b) Deferred Compensation Plan

4. RESOLUTIONS

Doug Kelsey and staff introduced the following resolutions and responded to Board questions.

Resolution 18-03-27 Approving the Proposed Fiscal Year 2019 Annual Budget for Submission to the Multnomah County Tax Supervising and Conservation Commission

Action: Travis Stovall moved approval of Resolution 18-03-27; Craig Prosser seconded the motion. The Board unanimously approved the motion.

Resolution 18-03-28 Authorizing the Purchase of Real Property Located at 3225 SW Barbur Blvd. in Portland

Action: Joe Esmonde moved approval of Resolution 18-03-28; Lori Irish Bauman seconded the motion. The Board unanimously approved the motion.

Resolution 18-03-29 Authorizing a Contract with Schetky Northwest Sales, Inc. for the Purchase of Replacement and Expansion Vehicles for the Provision of Lift Service

Director Prosser stated that Chris Walker sent written comments to the Board regarding issues he is having with LIFT vehicles and asked staff to look into the issues.

Doug Kelsey responded that staff would look into the issues and follow-up with Chris Walker.

Action: Travis Stovall moved approval of Resolution 18-03-29; Craig Prosser seconded the motion. The Board unanimously approved the motion.

Resolution 18-03-30 Authorizing a Contract with CH2M Hill for Gideon Pedestrian Overcrossing Design Services

Action: T. Allen Bethel moved approval of Resolution 18-03-30; Joe Esmonde seconded the motion. The Board unanimously approved the motion.

Resolution 18-03-31 Authorizing a Contract Modification with Stacy and Witbeck, Inc. for Construction Manager/General Contractor Services for the Steel Bridge Transit Improvements and Track Rehabilitation Project

Director Prosser asked how long the Steel Bridge would be under construction throughout the project and how are we ensuring limited disruption.

Steve Witter responded that the proposed contract is an incremental approach to solving several problems on the Steel Bridge. The work on the Bridge would begin April 2nd and run through June 1st and would be done at night, so there would be no traffic/rail service disruption. Mr. Witter explained there is a switch at Providence Park that is due for replacement that would require a five-day bus bridge the first week of May.

Director Prosser asked about the plan during the work on the lift spans. Steve Witter explained that portion is yet-to-be negotiated and would come with some disruption of rail service that would require rerouting and a bus bridge. Steve Witter stated that we would look for opportunities to make as many repairs as possible during the shutdown.

Action: Travis Stovall moved approval of Resolution 18-03-31; Joe Esmonde seconded the motion. The Board unanimously approved the motion.

Resolution 18-03-32 Approving HB2017 Transit Advisory Committee Member Additions

Action: Lori Irish Bauman moved approval of Resolution 18-03-32; Travis Stovall seconded the motion. The Board unanimously approved the motion.

5. ORDINANCE

Ordinance 350 of the Tri-County Metropolitan Transportation District of Oregon (TriMet) Adopting Service Changes, Updating Route Designations, and Amending TriMet Code Chapter 22 (First Reading)

General Counsel Shelley Devine read Ordinance 350 by title only -- no action is needed as this is the first reading.

Doug Kelsey explained that Ordinance 350 adopts service changes and updates route designations for fiscal year 2019 and highlighted the changes. The Board received a full briefing on all changes at the last Board briefing. The proposed service changes are the result of numerous conversations and meetings, as well as outreach with TriMet's jurisdictional partners, businesses, riders and community stakeholders. The proposed service improvements were reviewed by various committees, including Transit Equity, Accessible Transportation and the HB 2017 Committee. Public comment was received by phone, email and standard mail.

Doug Kelsey stated that a Title VI analysis was performed and no significant concerns were identified. The proposed service changes improve service significantly for minority and low-income populations.

Carl Green, Title VI and Equity Programs Administrator, presented the results of the equity analysis and went through the report in detail.

Doug Kelsey added that the service changes proposed would result in a FY 2018 budget impact of about 8 million dollars, with about half of it paid for by the 2016 payroll tax increase and half coming from HB 2017 funding. If approved, these changes allow TriMet to continue to serve the growing region, provide expanded service and maintain service and reliability.

Bruce Warner opened up the meeting for a Public Hearing. The following people spoke to Ordinance 350 during public forum:

Vince Granato, COO of the Port of Portland, spoke in support of Ordinance 350, specifically the extension of the bus line on 82nd to the Airport and encouraged TriMet to consider more frequent service on that line, as well as 24-hour service to and from PDX. Mr. Granato extended thanks to Jeff Owen, Vice Chair of PDX Advisory Committee, for his time and commitment to the public engagement process and Director Stovall for his work on the Troutdale Master Plan.

Neil Gullickson, Federal Express Ground, spoke in support of Ordinance 350 and the expanded service on Line 81. Mr. Gullickson stated he would also like to see more frequent service and expanded hours on that line.

Jeanne Harrison, NWDA, spoke in support of Ordinance 350, specifically increased and expanded bus service on lines 20 and 24.

Michael Harrison, OHSU, spoke in support of Ordinance 350, specifically enhanced service on Lines 61, 64, 66 and 68 that will help employees, patients and families access transit.

Steve Butler spoke in support of Ordinance 350, specifically the expanded and extended service on Lines 20 and 81 that would allow access to education, medical, and retail. Mr. Butler requested that TriMet consider providing LIFT service for those extended hours as well.

Deborah Olson, Gresham resident and member of Bus Riders Unite, asked TriMet to consider additional bus service in the residential area off E. Burnside to connect to MAX.

Reza Farhoodi, Portland resident, Planning and Transportation Committee Co-Chair of the Pearl District Neighborhood Association (PDNO), and a rider member of the HB 2017 Committee, spoke in favor of the proposed changes outlined in Ordinance 350, specifically Line 24 extension to Goose Hollow that would allow riders access to jobs and retail. Mr. Farhoodi asked that TriMet consider additional and more frequent weekend and evening service on that line.

President Warner stated that what we are hearing from our riders is they want extended, frequent and late night service and this is the first step in that direction. President Warner asked if anyone else wanted to speak on Ordinance 350 – no one else addressed the Board.

President Warner closed the public hearing on Ordinance 350.

President Warner stated that the Board has seen and heard from community members through various commenting channels including today's public forum. The Board has received the Outreach Report and the findings of the Equity Analysis. Since the Board is comfortable, we will continue with the second reading of Ordinance 350 at the April 25th Board meeting.

6. OTHER BUSINESS & ADJOURNMENT

Hearing no further business, President Warner adjourned the meeting at 11:55 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary