

Date: January 24, 2018

To: Board of Directors

From: Neil McFarlane



Subject: RESOLUTION 18-01-11 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A MODIFICATION TO THE CONTRACT WITH TACTICAL MICRO FOR INSTALLATION OF A MOBILE CLOSED CIRCUIT TELEVISION SYSTEM FOR TRIMET BUSES AND LIGHT RAIL VEHICLES

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (Board) authorize the General Manager to execute a modification to the contract with Tactical Micro (Tactical) for installation of a mobile closed circuit television (CCTV) system for TriMet buses and light rail vehicles (Project).

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Reason for Board Action

Board authorization is required because the proposed modification increases the contract amount beyond the amount previously authorized by the Board.

4. Type of Action

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

In June 2015, the Board authorized a base Contract with Tactical Micro for the Project in an amount not-to-exceed \$3,243,175, inclusive of a 20% change order allowance, via Resolution 15-06-42. The base Contract included installation of new CCTV equipment on 214 TriMet buses. There were options included in the original RFP for equipping additional buses and TriMet's light rail vehicles (LRVs), but those were not included in Resolution 15-06-42 because staff wanted to see how Tactical would perform throughout the initial phase before exercising the options. Staff decided that it would return to the Board for a subsequent authorization to exercise the remaining options following successful completion of the initial phase.

To date, the Project has gone well. Tactical has had some turnover in key positions for the Project as well as some software and hardware quality issues, but they have worked through those to the satisfaction of the TriMet project management team.

The attached Resolution authorizes Phase 2 and 3 of the Contract as follows:

Phase and Description	Total Amount
Phase 2 – Remaining Bus Fleet (214 buses)	\$3,208,856
Phase 2 Change Order Allowance (20%)	\$641,771
Phase 3 – LRV Fleet (105 vehicles)	\$3,841,352
Phase 3 Change Order Allowance (20%)	\$768,270
TOTAL:	\$8,460,249

Staff is also requesting that the Board authorize additional monies for change orders. Since the initial Resolution authorized a 20% change order allowance for contingency and spare parts, the attached Resolution similarly authorizes 20% for Phase 2 and 20% for Phase 3. Totals are reflected in the above table.

6. Procurement Process

The contract was procured via a competitive Request for Proposals (RFP) process.

7. Diversity

In its proposal, Tactical stated that it would be subcontracting a significant portion of the work to REECE Complete Security Solutions (REECE), a State of Oregon certified Emerging Small Business, for design, installation, and support services. To date, it has utilized REECE for 10% of the Project.

Additionally, Tactical reported their workforce diversity statistics as employing 32% female workers and 52% minority workers.

8. Financial/Budget Impact

The additional funds being requested for the Project are budgeted for in the Safety, Security, and Environmental Division's FY18-20 budget.

9. Impact if Not Approved

If this Resolution is not approved, staff would need to issue a RFP for installation of the CCTV equipment on the remainder of the bus fleet and LRV fleet. This option is not recommended because the contractor is performing satisfactorily and TriMet believes that the pricing under the Contract is fair and reasonable and lower than what pricing would be if staff had to issue a subsequent RFP.

RESOLUTION 18-01-11

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A MODIFICATION TO THE CONTRACT WITH TACTICAL MICRO FOR INSTALLATION OF A MOBILE CLOSED CIRCUIT TELEVISION SYSTEM FOR TRIMET BUSES AND LIGHT RAIL VEHICLES

WHEREAS, on June 24, 2016, the TriMet Board of Directors (Board) approved Resolution 15-06-42, which authorized a contract with Tactical Micro (Tactical) for the procurement and installation of a mobile closed circuit television system (CCTV) for TriMet buses and light rail vehicles; and

WHEREAS, TriMet has authority under ORS 267.200 to execute a modification with Tactical for installation of a mobile CCTV system for TriMet buses and light rail vehicles (Modification); and

WHEREAS, the total amount of the Modification shall exceed the contract amount originally authorized by the Board; and

WHEREAS, the Board, by Resolution dated October 25, 2017, adopted a Statement of Policies requiring the Board to approve modifications to contracts that exceed the contract amount previously authorized by the Board;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Modification shall be in conformance with applicable laws.
2. That the General Manager or the General Manager's designee is authorized to execute a Modification to the contract and potential change orders to exercise remaining options as follows:

Phase and Description	Total Amount
Phase 2 – Remaining Bus Fleet (214 buses)	\$3,208,856
Phase 2 Change Order Allowance (20%)	\$641,771
Phase 3 – LRV Fleet (105 vehicles)	\$3,841,352
Phase 3 Change Order Allowance (20%)	\$768,270.
TOTAL:	\$8,460,249.00

Dated: January 24, 2018

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department