

**Date:** November 8, 2017

**To:** Board of Directors

**From:** Neil McFarlane *Neil McFarlane*

**Subject:** RESOLUTION 17-11-82 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A MODIFICATION TO THE CONTRACT WITH G4S SECURE SOLUTIONS (USA), INC. FOR TRANSIT SECURITY SERVICES

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**1. Purpose of Item**

The purpose of this item is to request that the TriMet Board of Directors (Board) authorize the General Manager to execute a modification to the contract with G4S Secure Solutions (USA), Inc. (G4S) for transit security services (Services).

**2. Type of Agenda Item**

- Initial Contract
- Contract Modification
- Other \_\_\_\_\_

**3. Reason for Board Action**

Board authorization is required because the proposed modification increases the contract amount beyond the amount previously authorized by the Board.

**4. Type of Action**

- Resolution
- Ordinance 1<sup>st</sup> Reading
- Ordinance 2<sup>nd</sup> Reading
- Other \_\_\_\_\_

**5. Background**

At its December, 2014 meeting, the Board approved Resolution 14-12-59, authorizing a contract with G4S, resulting from a Request for Proposals (RFP) process, in the amount of \$5,402,282, for the Services. The RFP solicited hourly rates for security officers with varying degrees of experience based on estimated quantities. TriMet awarded the Contract as a requirements based contract with a base term of one year with four, one year options to extend at TriMet's sole discretion. The Contract is currently in the third year with two more option years remaining. G4S has performed satisfactorily under the Contract thus far and has been flexible, accommodating, and responsive to TriMet requests when they have occurred.

Since issuance of the RFP and execution of the Contract, TriMet has experienced an increase in demand for the Services than originally anticipated in the RFP. Factors contributing to this

include, but are not limited to: security related events on TriMet's system; large construction and/or track rehabilitation projects that have required a security presence; other non-TriMet events that have occurred throughout the region where TriMet was asked to provide additional or increased Services for the duration of the event(s).

Board approval is requested to execute a modification to the Contract to authorize an increase to the Contract amount from \$5,402,280 to \$10,602,280, which would cover the two remaining option years available under the Contract. Staff believes this is in TriMet's best interest due to the fact that G4S has performed satisfactorily and has been flexible, accommodating, and responsive; the Contract is requirements based and can be modified to increase the amount of Services to be provided; and the pricing secured under the Contract is likely less expensive than what TriMet would be able to secure if a replacement RFP would need to be issued for the Services.

**6. Procurement Process**

The contract was procured via a competitive Request for Proposals process.

**7. Diversity**

G4S self-performs the majority of the Services provided under the Contract. The following are their workforce diversity statistics:

	Company-wide	Employees for TriMet
Male	71.61%	83.33%
Female	28.39%	16.67%
Minority	55.52%	50%
Veteran	20.40%	33.33%
Disabled	5.70%	0.00%

In its original proposal G4S committed to implementing a "mentor program" intended to use certified firms at a level of between 7-10% of the annual contract amount. So far, the program has utilized certified firms for 2% of the Contract amount. G4S has found it difficult to identify certified firms that have the capacity and availability to perform the Services, but has developed an action plan to increase the utilization over the next two years. G4S has met with ACE, the disadvantaged subcontractor that is performing services under TriMet's Contract, and has received a commitment to increase the level of service they provide to TriMet on a consistent basis. G4S is already working with ACE to provide them with consistent scheduled hours each week, which will provide them the ability to plan their staffing levels properly. In the event that ACE is not capable of supporting the increased demand for services, G4S will seek out another certified disadvantaged subcontractor through a comprehensive selection and screening process with the intent of awarding a new subcontract in early 2018.

In addition, G4S is currently using a disadvantaged subcontractor to provide uniforms and equipment needs for its Contract with TriMet. In the last (3) months, G4S has done over \$40,000.00 in business with this firm.

**8. Financial/Budget Impact**

The Services anticipated for FY2018 are accounted for in the Safety, Security, and Environmental Services budget. Funding for services needed beyond FY 2018 will be handled via the annual budget process.

**9. Impact if Not Approved**

If this Resolution is not approved, staff would need to issue a RFP to replace the existing Contract with G4S. This option is not recommended because it is unlikely that TriMet would receive pricing that is as advantageous as the current contractual pricing.

**RESOLUTION 17-11-82**

**RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A MODIFICATION TO THE CONTRACT WITH G4S SECURE SOLUTIONS (USA), INC. FOR TRANSIT SECURITY SERVICES**

**WHEREAS**, TriMet has authority under ORS 267.200 to execute a modification to its contract with G4S Secure Solutions (USA), Inc. for transit security services (Contract Modification); and

**WHEREAS**, the total amount of the Contract Modification shall exceed the contract amount originally authorized by the TriMet Board of Directors (Board); and

**WHEREAS**, the Board, by Resolution dated October 25, 2017, adopted a Statement of Policies requiring Board approval for certain modifications that exceed the contract amount previously authorized by the Board;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Contract Modification shall be in conformance with applicable laws.
2. That the General Manager or his designee is authorized to execute the Contract Modification increasing the contract amount from \$5,402,280 to \$10,602,280.

Dated: November 8, 2017

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Presiding Officer

Attest:

\_\_\_\_\_  
Recording Secretary

Approved as to Legal Sufficiency:

  
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Legal Department